

Internship Site Agreement

****NOTE: Agency will receive an original MOA from Aspen University as needed.**

This agreement is executed on _____(date), between Aspen University and _____(Agency).

Whereas it is agreed by the parties that:

The mission of the Aspen University Master Public Health (MPH) program at Aspen University is designed to prepare you to advance in the field of public health and health science education. Health professionals who wish to expand their skills, knowledge, and expertise, and students who wish to build a career in public health will learn more about how to identify and assess the needs of communities and populations; design, implement and evaluate programs to enhance health and achieve desired health outcomes.

The parties to this agree as follows:

1. The students receiving internship experience at Agency will be students in the graduate MPH program.
2. The students will be in the Agency during an academic period in which they are enrolled in a graduate course. The graduate students will be under the direct supervision of a specified Site supervisor agreed upon by the School and Agency.
3. Faculty and students will be subject to the rules and regulations established by the Agency to which they are assigned. A general orientation to the Agency will be provided and must be attended by all students prior to beginning the internship experience.
4. Students will be responsible for their own transportation, meals, laundry and health care needs in the performance of this agreement. There will be no exchange of monies between the Agency, the School, the Site Supervisor, or the student.
5. The School agrees that members of the faculty may serve as consultants and on committees of the Agency when requested by the Agency.
6. The specific areas of student assignment and student being assigned will be negotiated each period.
7. This agreement is for a period of three years unless terminated by either party upon giving 30 days advance written notice to the other party.

Aspen University

Agency

By: _____ By: _____

Print Name: _____ Print Name: _____

Title: _____ Title: _____

Date: _____ Date: _____

Student: Submit this completed form directly to ProjectConcert